

# TRANSFER IN FORM



## INTERNATIONAL STUDENTS AND SCHOLARS SERVICES

Phone: 304.293.3519 | Fax: 304.293.7511

E-mail: [iss@mail.wvu.edu](mailto:iss@mail.wvu.edu) | Web: [iss.wvu.edu](http://iss.wvu.edu)

WVU F-1 SEVIS ID Code: **PHI214F10133000**

WVU J-1 School Code: **P-1-00799**

F-1 and J-1 students currently attending a U.S. institution must use this form to request a transfer of their SEVIS record from another institution. Please give this form to your International Student Advisor at the institution you are currently or have most recently attended. Please have this form submitted BEFORE the beginning date of the semester you are intending to enroll in WVU.

## THIS SECTION TO BE COMPLETED BY THE STUDENT

|                                 |               |
|---------------------------------|---------------|
| Family Name:                    | Given Name:   |
| Birthdate:                      | Phone Number: |
| Semester You Wish To Enter WVU: | E-Mail:       |

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## THIS SECTION TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISOR

According to Immigration rules and regulations, this student is: **1) F-1 Student** \_\_\_\_ **J-1 Student** \_\_\_\_  
**2) Currently in Student Status** \_\_\_\_ **Out of Status** \_\_\_\_

## This Section For F-1/J-1 Students Only

|                            |                                  |
|----------------------------|----------------------------------|
| SEVIS ID Number: <b>N</b>  | Date Acquired F-1 or J-1 Status: |
| SEVIS Record Release Date: |                                  |

**Name of School Official: :** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**School Official Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Full Name of Current  
Institution:

Address of Current  
Institution:

Please return to International Students and Scholars Services (ISSS) by e-mail ([iss@mail.wvu.edu](mailto:iss@mail.wvu.edu)) or by fax (304-293-7511). When doing the "Transfer Out" procedure, please note that WVU's school code is at the top of this form.